IBSA COMPETITION - APPLICATION FOR APPROVAL

Please send completed form, by email, to IBSA International Blind Sports Federation, Executive Director Henk van Aller. Email: henk.vanaller@ibsasport.org

The IBSA General Secretariat must receive applications for approval at least 6 months prior to the Competition. Assuming that all relevant information has been provided with the original application, IBSA will do its utmost best to notify the member nation and host organizing committee within 30 days of receipt of bid application.

Along with notice of approval, IBSA will send the following to the host of the Event:

* Address List of member nations appropriate to the Event,
* Capitation Fees form and, if necessary, record application forms
* Names and contact details of the selected VI International Classifiers
* Names and contact details of the technical delegates.

*Please type all required information:*

Name of IBSA Member Federation proposing to host the event:

……………………………………………………………………………………………………

Name of President of IBSA Member Federation:

……………………………………………………………………………………………………

Address: ……………………………………………………………………………………..

……………………………………………………………………………………………………

E-mail: ………………………………………………………………………………………..

Telephone: ………………………………………………………………………………….

All correspondence from IBSA to LOC should be sent to:

Name: ……………………………………………………………………………………………………

Address: …………………………………………………………………………………………………

E-mail: ……………………………………………………………………………………………………

Phone: ……………………………………………………………………………………………………

## Competition / Event applied for:

*Please, type “X” opposite chosen option:*

|  |  |
| --- | --- |
| IBSA World Championships |  |
| IBSA Continental Championships |  |
| IBSA Sanctioned Tournament |  |
| IBSA World Cup / Grand prix |  |
| IBSA World Games |  |
| IBSA Continental Games |  |
| IBSA Youth Continental Games |  |
| IBSA Youth World Games |  |

Sport( s) applied for:

|  |  |
| --- | --- |
| Blind Football (B1) |  |
| Partially sighted Football (B2/B3) |  |
| Goalball |  |
| Judo |  |
| Ninepin Bowling |  |
| Power lifting |  |
| Shooting |  |
| Showdown |  |
| Tenpin Bowling |  |
| Torball |  |

Other: ………………………………………………………………………………………………………………………………

Title of the Event: …………………………………………………………………………………………………….………

Dates of the Event (including opening and closing ceremonies):

Arrival: …………………..…………………………. Departure: …………………………………………………………..

Dates allocated for Classification (please contact IBSA for assistance/advice/guidance):

……………………………………………………………………………………..

Location of Event: ………………………………………………………………………………………………………..

### Nearest Airport: ………………………………………………. Distance to Hotel (Kms): …………………..

### Nearest Train Station: ………………………………………. Distance to Hotel (Kms): ………………….

### Distance from Hotel to Venue (Kms): ………………………

Number of competitors anticipated: ……………………….

Number and names of countries invited (in case of a sanctioned invitation event): ………………… (Please indicate names on separate sheet).

Notes: Minimum ratio required of 2 support staff per 5 competitors, but with regard to B1 category, a ratio of 1 to 1 is acceptable.

Please give full details of facilities to be used and accommodation to be provided. For example, exact dimension of sports hall, separate training facilities etc. (add more details on separate sheet)

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Accommodation:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Single room  |  |  |  |  |
| Double room |  |  |  |  |
| Dormitory |  | For  |  | People |

Entry fees per person (euro per day): ……………………….. (including accommodation, transport and meals)

# Meals: Please indicate if the following will be provided:

|  |  |
| --- | --- |
| Breakfast |  |
| Lunch  |  |
| Dinner |  |
| It will not be provided  |  |

Will dietary requirements be met?

|  |  |
| --- | --- |
| Vegetarian |  |
| Halal |  |
| Kosher |  |
| Other |  |
| No |  |

**International Rules of Competition:**

1. The LOC certifies that it is aware of the IBSA specific rules and commits to comply fully with those rules.
2. The brand “IBSA” is mandatory in the event’s name. The nomenclature that should be used is as follows: Year + IBSA + name of sport (e.g. Blind Football) + type of event (e.g. African Championships, World Championships).
3. The IBSA logo must be displayed in all official announcements every time the name of the event is stated.
4. The IBSA logo should be part of the official logo of the event.
5. The IBSA logo must be present in all graphic material produced, on the official website of the Event. It should be part, necessarily, of the look of the Games, including the uniforms of the LOC and referees.
6. The LOC must commit to pay for all transportation and accommodation costs as follows:
	* + IBSA Technical Representative for the required inspection of the competition sites prior to granting approval
		+ IBSA Technical Delegate
		+ IBSA Classification Panels
		+ IBSA Referee team

The classifiers and technical officials should be paid a per diem of 25 euro per day

1. The LOC commits:
	* To submit to IBSA Executive director and IBSA sport committee:
* All entry forms for approval before distribution to the invited countries;
* The names of participating countries for eligibility approval;
* All technical information relating to the event, such as numbers of athletes and countries;
* A detailed programme of events for the competition.
	+ To ensure that the competition complies with IBSA Anti-Doping Rules - please liaise with IBSA during lead-up to the Event.
	+ To ensure that VI Classification of athletes takes place in accordance with the IBSA Classification Rules, the LOC should consult the IBSA Classification Manual for Organizers of Sanctioned Competitions and also make sure that IBSA members pay attention to these specific rules below:
		- * + All MDFs should be uploaded 6 weeks before the classification date in the event;
				+ All participating athletes should be registered and licensed for the respective year of the competition.

Please liaise with IBSA Assist - ibsaassist@ibsasport.org and/or Sally Wood Lamont - sallywoodlamont@gmail.com.

* + To develop evaluation procedures to assess the level of satisfaction of athletes, coaches, managers and referees.
	+ To send the complete set of results of the competition to IBSA executive director and the sports committee.
	+ To send a report to IBSA Executive director containing the following:
* Number of participating countries and disciplines;
* Data of participating delegations (number of athletes, technical staff, guides, accompanying persons, authorities);and
* Official reports.
1. The IBSA representative for the Event, who may be the technical delegate, manager or other appointed person, shall speak at the opening and closing ceremonies.
2. The LOC commits to collect the following:
* IBSA Capitation Fees, amounting to €25 per athlete for World or Continental Events.
* IBSA Capitation Fees, amounting to €15 per athlete for Youth Events.
* To transfer, upon request, the entire Capitation Fees to the IBSA Treasurer.
1. Depending on the level of competition, IBSA is entitled to request additional services for these events, based on contractual agreements with the LOC.

**IMPORTANT:**

In order to comply with IBSA Rules, each Athlete must be an accredited member of the team representing a Nation, which in turn must be a member in good standing of IBSA.

In order to facilitate the process of obtaining entry visas, please inform the immigration authorities in your country about the event.

Other relevant information:

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Name: …………………………………………………………………………………………..

(of the official representative of the IBSA member organization in your country)

Signature: ………………………………………………………………………………………

Date: ……………………………………………………………………………………………..